



## Learning OnLine (LOL5) Educator Course

Course Duration : 2 Jul - 19 Sept 2023 (Total 12 Weeks with 7 modules)

Online platform (Zoom)

2 Jul 2023 (Sun) : [Module 1] Introduction Session

6 Aug 2023 (Sun) : [Module 5] On-line Learning Day

19 Sept 2023 (Tue) : [Module 7] Reflection Evening

[Module 2-4, 6] - Will be conducted by asynchronous communication

Enquiries : (Email) HKJCILCM@hkam.org.hk (Telephone) +852 2871 8744

### APPLICATION FORM

#### Colleges Nomination

Please complete legibly all parts in **BLOCK LETTERS** and return this form to the HKJC ILCM by post or in person **on or before the application deadlines (please refer to IMPORTANT NOTICE at next page).**

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Title :	<input type="checkbox"/> Professor <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss					
Name in English: <small>(as shown on HKID/ Passport)</small>	Family Name		Given Name			
Preferred Name to be called during the Course :						
Job Title :						
Institution / Hospital :						
Specialty :						
Address :						
Mobile No. :						
Email :						
Academy Fellow No. :	(6-digit number printed on Fellowship card)					
Academy Fellow Email Address:	@fellow.hkam.hk					
Have you ever participated in any online medical education course(s) as instructors or learners?			<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Could you briefly explain the reason(s) for joining the course?						

**IMPORTANT NOTICE**

1. Full and punctual attendance is required throughout the Course.
2. Please complete and return the Application Form to the Hong Kong Jockey Club Innovative Learning Centre for Medicine on or before **14 May 2023**.
3. A notification email showing the application results will be sent to all applicants about 2 weeks prior to the first course date.

**APPLICANT'S DECLARATION**

1. I declare that the information I provide in support of this application is accurate and complete.
2. I understand that my application will not be accepted if any information or document I provided is found to be false even though payment has been made. I understand and accept that no refund will be arranged in this case.
3. I confirm that I have read and accepted the Personal Information Collection Statement attached to this Application Form.
4. I authorise the HKJC ILCM to use, check and process my data as required for my application.
5. I understand that upon application, my data will become a part of my record and may be used for all purposes in connection with the processing of the application.
6. I understand the materials developed during the Course remain property of HKJC ILCM.

**Signature** : \_\_\_\_\_ **Date** : \_\_\_\_\_

**Personal Information Collection Statement**

1. This is a statement to inform applicants of their rights under the Personal Data (Privacy) Ordinance (the Ordinance).
2. The personal data collected in this Application Form will be used by the HKJC ILCM for the purposes of organising the said course, and where applicable, will serve as part of an applicant's official record with the HKJC ILCM.
3. Personal data will be kept confidential and handled by the staff of or persons appointed by the HKJC ILCM to undertake its administrative functions and for training purposes.

Note:

- a) Applicants are required to keep the HKJC ILCM informed of any changes in their personal data once they have enrolled for the said course.
- b) Under the Ordinance, applicants may have the right to request access to, or correction of any data provided by them in relation to their application.
- c) As the Ordinance allows, the HKJC ILCM has the right to charge a reasonable fee for the processing of any request for data access. Applicants who request access to data or for the correction of their data should do so in writing to the HKJC ILCM.
- d) Applicants should write to the HKJC ILCM if they do not want to receive any information on courses, events or functions organised by the HKJC ILCM.

**FOR INTERNAL USE**

<b>Course Application:</b>	<input type="checkbox"/> <b>Accepted</b>	<input type="checkbox"/> <b>Rejected</b>
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